



Union Aid Abroad

APHEDA

Level 3, 377 - 383 Sussex St
Sydney NSW 2000 Australia

Tel: +61 (02) 9264 9343

Fax: +61 (02) 9261 1118

Email: apheda@labor.net.au

Website: www.apheda.org.au

ABN 76 425 451 089

Request for Debiting Amounts to Accounts by the Direct Debit System - Form DDR

▶ Customer's Authority

I / We:

Name of Customer/s giving the DDR

Authorise you

Australian People for Health, Education & Development Abroad
APCA User ID Number 162529

- ▶ To arrange for funds to be debited from my/our account at the financial institution identified below as prescribed below through the Bulk Electronic Clearing System (BECS)
- ▶ This authorisation is to remain in force in accordance with the terms described in the Service Agreement (see below)

▶ Details of the Account to be Debited

(all details must be supplied)

Name of the Financial Institution

Address of the Financial Institution

Account Name

BSB Number

Account Number

▶ Donor's Details

Address

Postcode

Telephone

▶ Payment Details

(please tick box)

I / we request that you debit my / our account in accordance with the service agreement

amount to be debited

Debit to occur once a month on the 15th of the month

▶ Signature/s

Service Agreement

1. For all matters relating to the Direct Debit arrangements, APHEDA Inc will debit the amount stated once on the 15th of each month (except if the due date falls on a non-working day or public holiday, the payment will be processed on the next/previous working day or the 15th) until you request in writing to stop or alter such debit arrangements.

2. The Donor shall be aware that:

a) Direct Debiting through the Bulk Electronic Clearing System (BECS) is not available on all accounts.

b) Account details should be checked against a recent statement from your financial institution. If you are in any doubt, you should check with your ledger financial institution before completing the drawing authority.

3. It is your responsibility to ensure sufficient cleared funds are in the nominated debiting account where the payments are to be drawn.

4. APHEDA Inc will provide not less than fourteen (14) days notice to the customer if they propose to vary any of the debit arrangements.

5. All Donor's records and account details will be kept private and confidential to be disclosed only at the request of the Donor or financial institution in connection with a claim made to an alleged incorrect or wrongful debt.